



**IAESTE**

GHENT





1. Who is IAESTE?

2. How do you apply?

3. Frequently asked questions

4. Testimonial: Margarita

5. Testimonial: Glenn







# 1. Who is IAESTE?





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**International Association for the Exchange  
of Students for Technical Experience**

**International  
Internships**

1948

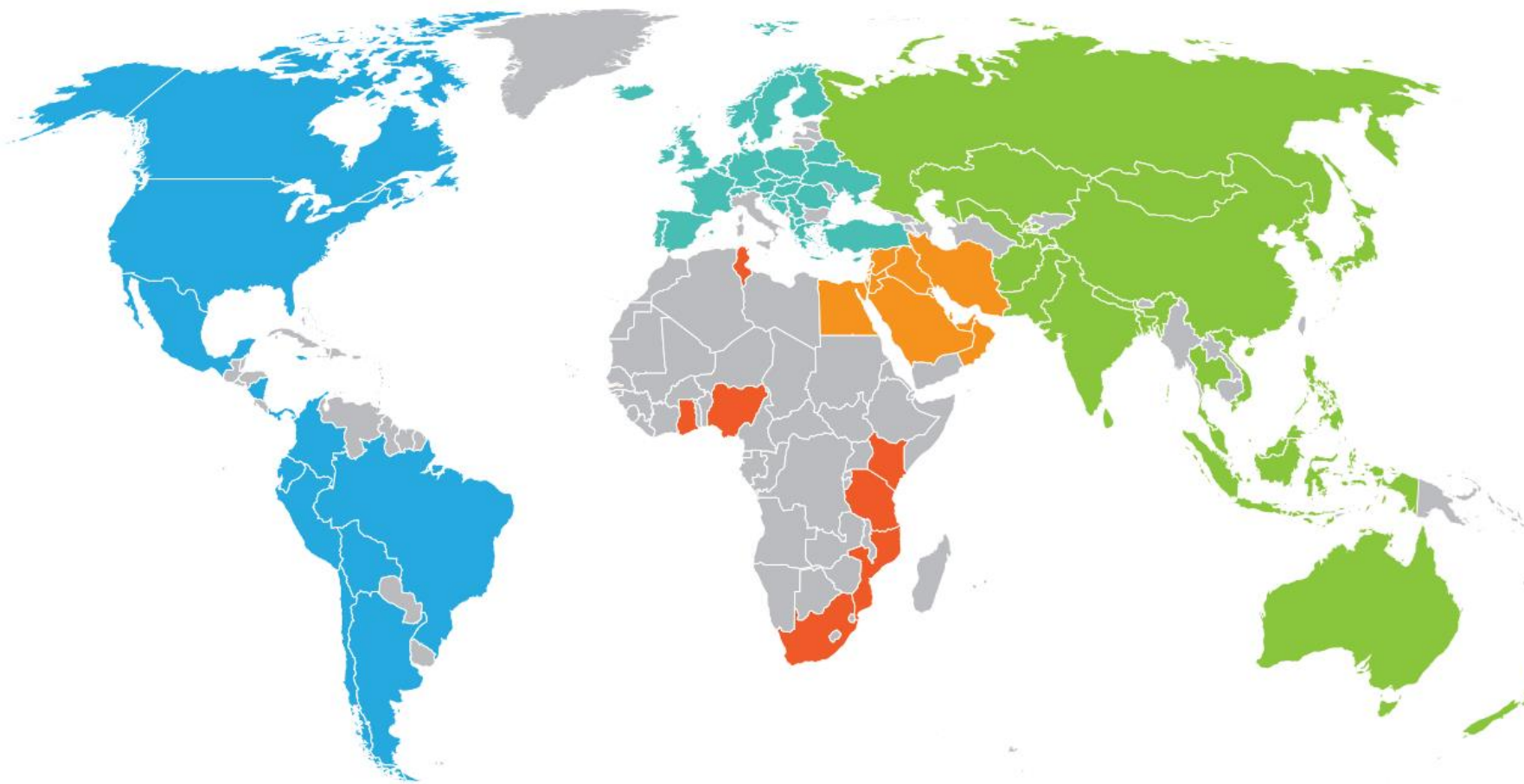


UNITED NATIONS



IAESTE





# IAESTE Worldwide

**5** New countries joined  
in 2017-18

**87** Countries in IAESTE  
network

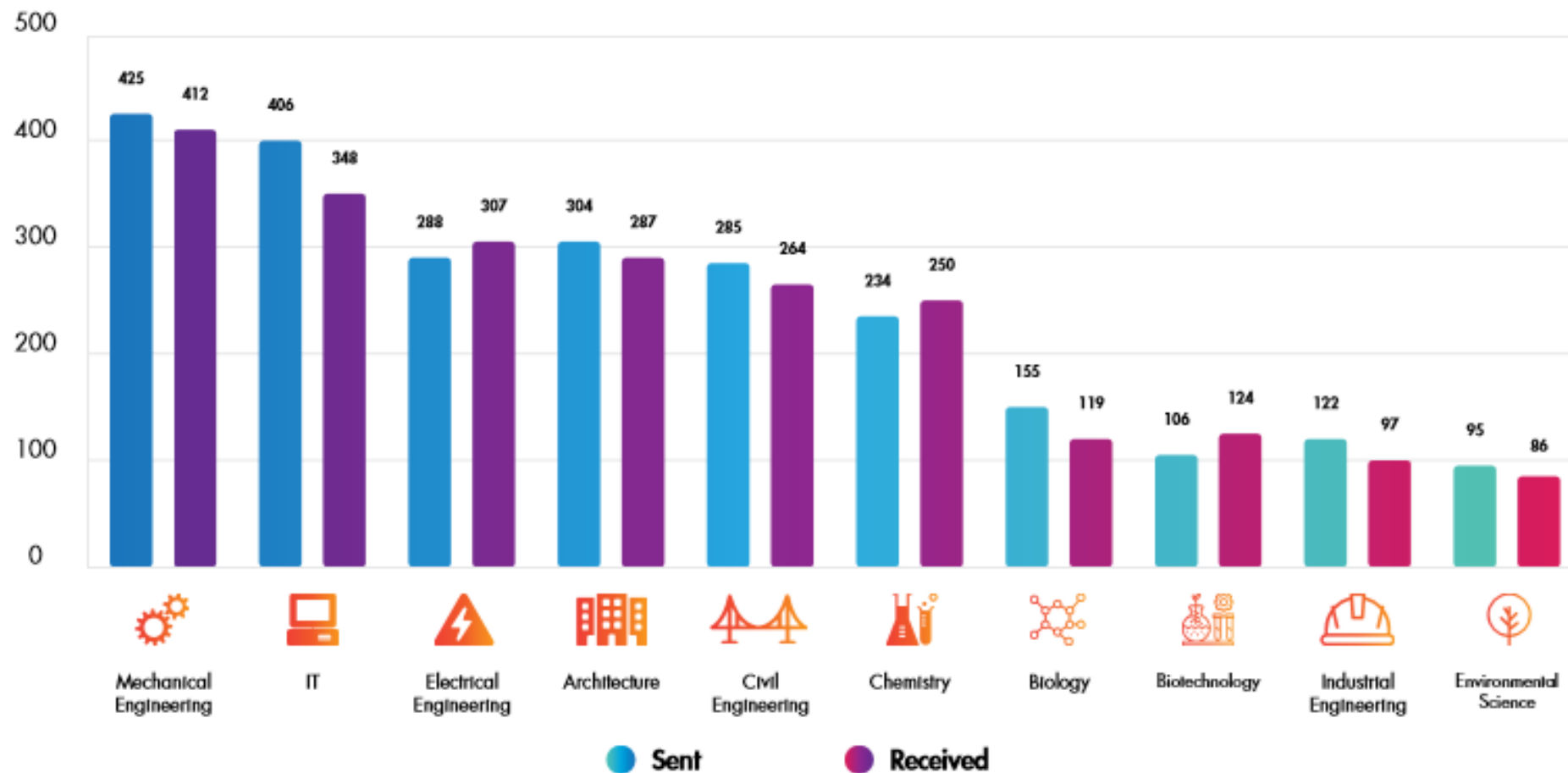
**300+** Local committees

**3000+** Volunteers

## Top 10 Study Fields



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Work.  
Experience.  
Discover.





IAESTE WANTS

**YOU!**

# Become a member!

- Organize activities for incoming trainees
- Twinning: Norway
- International conferences
  
- And so much more ...



## 2. How do you apply?







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## Application Overview:

1. Wish list

21/11/2022 – **1/1/2023**

2. Application

11/2/2023 – **22/2/2023**

3. Nomination

26/2/2023 – **6/3/2023**

4. Confirmation

5. Internship

Summer 2023

## 1. Wish list

- Not Required
- Not Binding
- Link on website, facebook and via mail

**DEADLINE = 1/1/2023**



Overview

Apply – Annual Procedure >

1. Application

2. Nomination

Apply – Year-Round Procedure

Testimonials

FAQ



# IAESTE

## BELGIUM

WORK. EXPERIENCE. DISCOVER.

## Annual procedure

This page describes how to apply for our annual internship offers. **Applications are open from the end of January until mid-February each year.** Most internships in this procedure will take place during the summer and are typically between six weeks and three months.

Apart from the annual procedure, there also is the FCFS procedure. The difference between our two application procedures is explained here.

## Overview



### Wish list

21/11/2022 – 01/01/2023

Let us know what type of internship you're interested in. More info on our [FAQ page](#).

Fill in the wish list here



### Application

11/02/2023 – 22/02/2023

Browse the internships on the [Application Platform](#) and apply by submitting your CV, motivation letter and transcript of records. More info on that procedure below.



### Nomination

26/02/2023 – 06/03/2023

IAESTE Belgium evaluates all applications and selects the best candidate for each internship. If you're selected, you'll have to gather some more documents to complete your nomination. IAESTE Belgium then sends all documents to the receiving country and employer. More info [here](#).



### Acceptance

April – June

The employer evaluates your application. If you're accepted, the internship is officially confirmed and you can start arranging the final practicalities.

## Search

## Our Sponsors





## 2. Application

- Year-round procedure  
Via international Exchange Platform
- **Regular procedure**  
Once a year (February)



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## 2. Application

Who?

All students enrolled for a complete bachelor or master in one of our member universities

*(Ghent University, KU Leuven, VUB)*

Foreign students:

- Degree student: yes
- Erasmus: no



**KU LEUVEN**



## 2. Application

**DEADLINE =**

**Internships online: 11/02/2023**

**Applications close: 22/02/2023**

Application platform

Max. 3 internships



## 2. Application

Application documents:

- CV  
1 page, English
- Motivation Letter  
1 page, English  
Directed at IAESTE  
Belgium
- Transcript of records



### 3. Nomination

= **accepted** by IAESTE Belgium, documents sent to employer for confirmation

#### Nomination documents:

- CV
- Motivation Letter  
1 page, English  
Directed at **Employer**
- Transcript of records
- Recommendation letter
- Language certificate
- Portfolio (architecture)





### 3. Nomination

= **accepted** by IAESTE Belgium, documents sent to employer for confirmation

Nomination fee:

**€125 + €50 warranty**

(scholarship students: €60 + €50 warranty)

Payed back if

- internship is cancelled by employer
- Specifications change
- Second chance exams (2nd sem)
- Serious illness



## 4. Confirmation

= **accepted** by employer

- “Some” paperwork
  - Arrival details
  - Visa
  - Insurance
  - Credits
- Lots of excitement and nervousity



## 5. No internship?

- Second round of application
- Year-round procedure
  - International exchange platform
  - See website







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## Application Overview:

1. Wish list 21/11/2022 – **1/1/2023**
2. Application 11/2/2023 – **22/2/2023**
3. Nomination 26/2/2023 – **6/3/2023**
4. Confirmation
5. Internship Summer 2023

# 3. Frequently asked questions





**WHAT IF?**

**I DO NOT MEET ALL  
THE REQUIREMENTS  
ON THE OFFER?**

A young boy with reddish-brown hair and a worried expression is looking out a window. He is wearing a brown, textured sweater. The background is a blurred green landscape. The text is overlaid on the right side of the image.

**WHAT IF?**

**I have exams I have to  
redo during the summer?**





**WHAT IF?**

**I have some questions about the  
company?**





**WHAT IF?**

**I want to earn some credits while  
doing my internship?**



**WHAT IF?**

**IAESTE would give their platforms an original name?**



A close-up photograph of Mark Zuckerberg. He is looking slightly to his right with a neutral, thoughtful expression. The background is a blurred office interior with a window showing greenery outside.

**WHAT IF?**

**I want to stay up-to-date with  
deadlines and new offers?**



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# 4. Any other questions?

